



Second notice: 18 October 2017

**NOTICE OF RESCHEDULED GENERAL ASSEMBLY**

To: AAQS council members  
AAQS Institution Members  
AAQS Practice Members  
Mr Egon Wortmann (Website committee)  
Mr Thabo Senyolo (Newsletter committee)

Dear All

**AAQS GENERAL ASSEMBLY AND THE ASSOCIATED SEMINAR TO BE HELD AT  
IMPERIAL ROYALE HOTEL IN KAMPALA, UGANDA ON 2 AND 3 NOVEMBER 2017  
(Rescheduled Meeting and Seminar)**

Herewith relevant information:

**1. Who should attend the AAQS general assembly meeting**

AAQS Institution Members to be represented as follows:

**Quantity surveying membership of relevant Institution Member**

	Delegates representing <b>Institution Member</b>	Observers representing <b>Institution Member</b>
Less than 50	1	1
Between 50 and 99	2	1
Between 100 and 499	3	2
Between 500 and 999	4	2
1,000 and more	5	3

One representative from each AAQS Practice Member may also attend as observers (may participate in discussions but with no voting powers)

Local AAQS Practice Members are specifically invited to attend

The council may grant *ad hoc* observer status to other bodies or individuals for all or part of the general assembly

Note that only representatives of Institution Members who are in good financial standing with the AAQS may be nominated or be considered for nomination as members of the AAQS council

## 2. Confirmed attendees

A list of confirmed attendees will be issued in due course

## 3. Notification of attendance

It is essential that all delegates notify the AAQS well in advance should they wish to attend in order that the necessary seating and catering arrangements may be made

## 4. Venue and hotel bookings

The venue for both the AAQS General Assembly & the Associated Seminar is the **Imperial Royale Hotel – Kampala, Uganda**

The venue is situated within Kampala Central, 43 kilometres from Entebbe International Airport. Imperial Royale Hotel is a 4-star hotel in the centre of the city, thus providing easy and traffic free access to government offices, banks, diplomatic missions, airline offices and shopping malls. This is the only hotel in the city with guaranteed parking for over 500 cars in dual underground levels and rooms serviced by five elevators for easy movement so that guests and visitors do not have to wait

The hotel was designated “The Media Hotel” during the Commonwealth Heads of Government Meeting (CHOGM) in November 2007 in Kampala and carried out its function to the satisfaction of over 400 International journalists who covered the event

Details of the hotel address and their website are listed below:

Telephone: +256 417 111 001/ +256 704 666 917

Website: [www.imperialhotels.co.ug](http://www.imperialhotels.co.ug)

E-mail: [reservations@irh.co.ug](mailto:reservations@irh.co.ug)

The discounted bed and breakfast accommodation rates arranged by the local organising committee are as follows:

Single Deluxe Room: US\$ 100.00

Twin Deluxe Room: US\$ 150.00

Executive Suite: US\$ 180.00

Other suitable hotels:

**Kampala Serena**

Deluxe Room: US\$ 382.00  
Executive Room: US\$ 509.00  
Telephone: +256 (0)312 309 000; +256 (0)200 415 000  
Website: [www.serenahotels.com](http://www.serenahotels.com)

**Sheraton Kampala Hotel**

Standard Room: US\$ 303.00  
Suite: US\$ 419.00  
Telephone: +256 (0)312 322 499  
Website: [www.sheratonkampala.com](http://www.sheratonkampala.com)

**Golden Tulip Canaan Kampala**

Standard Room: US\$ 290.00  
Deluxe Room: US\$ 301.00  
Superior Room: US\$ 336.00  
Telephone: +256 (0)200 506 600  
Website: [www.goldentulip.com](http://www.goldentulip.com)  
E-mail: [reservations@goldentulipcanaankampala.com](mailto:reservations@goldentulipcanaankampala.com)

**Protea Hotel by Marriott Kampala**

City View Room: US\$ 285.00  
Garden View Room: US\$ 297.00  
Telephone: +256 (0) 312 550 000  
Website: [www.marriott.com](http://www.marriott.com)

### **Hotel Africana Kampala**

Single Room: US\$ 117.00

Double Room: US\$ 146.00

Telephone: +256 (0)414 777 500

Website: [www.hotelafricana.com](http://www.hotelafricana.com)

E-mail: [africana@hotelafricana.com](mailto:africana@hotelafricana.com)

### **Golf Course Hotel Kampala**

Deluxe Room: US\$ 194.00

Executive Room: US\$ 228.00

Business Suite: US\$ 272.00

Telephone: +256 (0)414 563 500; +256 (0)312 302 280

Website: [www.golfcoursehotel.com](http://www.golfcoursehotel.com)

E-mail: [reservation@golfcoursehotel.com](mailto:reservation@golfcoursehotel.com)

### **The Mackinnon Suites Kampala**

Standard Room: US\$ 155.00

Studio: US\$ 205.00

Suite: US\$ 240.00

Telephone: +256 (0)414 259 952

Website: [www.mackinnonsuites.com](http://www.mackinnonsuites.com)

E-mail: [reservations@mackinnonsuites.com](mailto:reservations@mackinnonsuites.com)

### **Fairway Hotel & Spa Kampala**

Standard Room: US\$ 125.00

Executive Room: US\$ 183.00

Telephone: +256 (0)200 995257; +256 (0)789 493 088

Website: [www.fairwayhotel.co.ug](http://www.fairwayhotel.co.ug)

E-mail: [booking@fairwayhotel.co.ug](mailto:booking@fairwayhotel.co.ug)

Note that lunches are covered in the congress fees. The local organising committee is currently seeking dinner sponsors

The above mentioned corporate rates will be accessible only when delegates send the following information to the email address – [isusecretariat@gmail.com](mailto:isusecretariat@gmail.com):

- Arrival date, flight, departure date

**\*\*\*Closing date for discounted booking is 25 October 2017**

## 5. Transport from and to the airport

Entebbe International Airport is situated approximately 43km from the venue where the meeting and seminar is to be held, with the journey taking about 1 to 1.5 hours to the venue depending on traffic

The local organising committee is **yet to enlist services of any tour company** to provide all transport and logistical services for delegates

The rates for airport transfer are as follows:

**Further information will be provided shortly**

## 6. Flights

The following airlines serve Kampala through Entebbe International Airport:

- Kenya Airways (KQ)
- South African Airways (SA)
- Ethiopian Airlines
- Rwanda Air (WB)

## 7. Programmes

7.1 Programme for the AAQS General Assembly on Thursday 2 November 2017 is as follows:

Details attached



AAQS GEN  
ASSEMBLY ASSOC C

**7.2** The full programme for the joint AAQS General Assembly & the Associated Seminar will be provided shortly

There will be no congress fee payable by AAQS executive committee members. Other delegates are required to pay a congress fee of **\$ 150**

**For foreign delegates, ISU requires confirmation of your attendance in advance and payments shall be received at the conference registration/ entrance (for non-AAQS executive committee members)**

## **8. Currency of country**

The currency of Uganda is the Uganda Shilling (USh / UGX). Approximately, \$1.00 = UShs 3,600

## **9. Visa requirements**

Visa requirements for citizens of the AAQS member countries are as follows:

- **Required** (e-Visa or visa on arrival - delegates to check)



Botswana



Ghana



Mozambique



Namibia



Nigeria



The Gambia



South Africa

- **Not Required**



Angola



Kenya



Lesotho



Mauritius



Malawi



Rwanda



Swaziland



Tanzania



Zambia



Zimbabwe

Delegates should, however, themselves check the visa requirements. The AAQS and the local organising committee should not be required to deal with visa applications other than providing a letter of invitation where required

Those who require a letter of invitation for visa purposes should contact:

Name: Rebecca N. Kasule  
Designation: Executive Officer, Institution of Surveyors of Uganda  
Telephone: +256 772 524 952/ +256 702 491 092  
Email: [isusecretariat@gmail.com](mailto:isusecretariat@gmail.com)

(A copy of her passport will be provided)

## 10. Health

A yellow fever card is required

Uganda is a malaria area

## 11. Those wishing to extend their stay

Those wishing to extend their stay should contact:

Name: Rebecca N. Kasule  
Designation: Executive Officer, Institution of Surveyors of Uganda  
Telephone: +256 772 524 952/ +256 702 491 092

Furthermore, tentative offers are being solicited from tour operators, but general Park Entry Tariffs and Packages are attached for budgeting purposes.



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UWA-Tariff-2016-20  
17.pdf

## 12. Dress code

The dress code for the AAQS General Assembly and the Associated Seminar is smart casual

## 13. Agenda

An agenda for the AAQS General Assembly will be issued to delegates in due course

Kind regards

Acting AAQS Office Administrator

Email: [admin@aaqs.org.za](mailto:admin@aaqs.org.za)